

Appendix 1 Caerphilly Voluntary Sector Compact Action Plan April 2014 to March 2015

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
A) Voluntary Sector Liaison Committee	1. Continued, regular meetings of the Voluntary Sector Liaison Committee	Four meetings and pre-meetings (June, September, December, March)	Policy Unit, Caerphilly County Borough Council (CCBC) & Gwent Association of Voluntary Organisations (GAVO)	
	2. Pre-meetings for voluntary sector representatives on Committee	Four meetings (February, May, August, October)	GAVO	
	3. Voluntary Sector to be kept informed of relevant issues by Compact Partners	<i>Items of interest</i> reports prepared for each Voluntary Sector Liaison Committee	Reports from All Compact Partners	
	4. Progress on Compact targets to be monitored and publicly reported	12 month Compact Annual Report to be submitted to the June Committee meeting, with quarterly meetings receiving reports on specific areas of Compact activity	Reports from All Compact Partners	
	5. Consultation with the Voluntary Sector over changes to national and local policies and services affecting the Sector	Reports and presentations to Voluntary Sector Liaison Committee	Reports from All Compact Partners	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
B) <i>Caerphilly Delivers The Single Integrated Plan 2013-2017</i>	<p>1. Involvement of voluntary sector organisations in implementing the Single Integrated Plan</p> <ul style="list-style-type: none"> ● Caerphilly Local Service Board (LSB) ● Standing Conference 	<p>Progress reports on voluntary sector involvement to be prepared for Committee by the Making the Connections Officer (GAVO) to support the involvement of the Voluntary Sector in LSB projects and Single Integrated Plan development/implementation</p>	<p>Reports from Policy Unit, CCBC & GAVO</p>	
	<p>2. BIG Lottery Community Voice Programme promoting the involvement of voluntary organisations in the design and delivery of local services</p>	<p>Administration of scheme in the Caerphilly borough</p>	<p>GAVO</p>	
C) Safer Caerphilly	<p>1. Promotion of community safety</p>	<p>1. Fire Service awareness work to voluntary sector and community groups</p>	<p>Report South Wales Fire and Rescue Service</p>	
		<p>2. Increase services for Victims and Witnesses of anti-social behaviour.</p>	<p>Report Safer Caerphilly Delivery Group</p>	
		<p>3. Further develop the Safer Caerphilly Volunteer Network</p>	<p>Reports Safer Caerphilly Delivery Group</p>	
		<p>4. Street Pastor Scheme to explore and identify other areas and towns which may benefit from the scheme. Additional training support when required</p>	<p>Gwent Police & Safer Caerphilly Delivery Group</p>	

		5. Cadets – to develop and enhance the role of cadets deployed within the borough	Gwent Police & Safer Caerphilly Delivery Group	
AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
D) Funding	1. Joint production of <i>Grant Schemes</i> booklet	Next booklet to be produced May 2014	GAVO & Policy Unit, CCBC	
	2. Organise funding day and hold further funding surgeries (if required)	Funding day to be organised May 2014	Policy Unit, CCBC, GAVO, ABuHB	
	3. Technical Assistance Scheme (£28k)	Effective delivery of fund	Policy Unit, CCBC	
	4. Community Regeneration Fund	Effective delivery of fund	Business Enterprise Support, CCBC	

	6. Funding Code of Practice (contained in Compact Agreement)	The continued review and implementation of the good practice guidance contained in the Compact Agreement	All Compact Partners	
--	--	--	----------------------	--

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
	7. GwirVol Youth Led small grant scheme (£4k for Caerphilly borough)	Effective delivery of pan Gwent fund	GAVO	
	8. Health Social care and Well-being grant	Regular review of eligibility criteria and ensure successful organisations address sustainability of schemes given fixed term funding rules.	GAVO, ABuHB, Social Services, CCBC	
	9. Mental Health Grant	Effective delivery of fund	GAVO	
	10. CCBC Voluntary Sector Small Grants Scheme	Effective delivery of fund	Corporate Finance, CCBC	
	11. Welsh Church Fund	Effective delivery of fund	Corporate Finance, CCBC	
	<p>12. Supporting People</p> <p>In 2013/14 the Voluntary Sector accounted for 60% of supporting people funding (£4,206,098). For 2014/15 the budget is being increased by £65,000</p>	<p>i. Maximise involvement of Voluntary Sector in delivering programme</p> <p>ii. Commissioning of supporting people services</p>	<p>Caerphilly Supporting People Planning Group and Gwent Regional Collaborative Committee</p> <p>Caerphilly Supporting People Planning Group and Gwent Regional Collaborative Committee</p>	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
E) Publicity and Communications	1. Organisation of annual voluntary sector achievement awards	Organisation of nominations process and awards evening for June 2014 at Penallta House	Communications, CCBC, GAVO & Voluntary Sector Committee Representatives	
	2. Organisation of voluntary sector awareness day aimed at the general public, council members, health service and social services	Organisation of <i>One Beat</i> event October 2014 at Penallta House	Communications, CCBC, GAVO & Voluntary Sector Committee Representatives	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
F) Prosperous Caerphilly	1. Joint delivery of community development across county borough covering Community First cluster areas of Upper Rhymney Valley, Mid Valleys East, Mid Valleys West and the Caerphilly Basin	Joint working in supporting Communities First cluster areas, and voluntary sector organisations, community groups and community forums	Reports from Regeneration, CCBC, GAVO, ABuHB	
	2. Training and Education Forum	Ensure Voluntary Sector participation and provide 12 month progress reports to Committee	Regeneration, CCBC	
	3. Joint support to set up community enterprise across borough	Key areas are: <ul style="list-style-type: none"> • Training • Funding • Governing documents • Work with Voluntary Sector on change 	All Compact Partners	

	<p>4. The Caerphilly Business Forum (CBF) are the voice of business members, and are the conduit for these voices to be heard either back to the Council or Welsh Government or the communities. A key part of the local role is to promote employment, training, give business advice and assist social enterprises</p>	<p>The CBF will form a partnership with the Policy Unit, CCBC to raise awareness of the Equalities and Welsh Language Awareness Training to the CBF members.</p> <p>The CBF is holding it's annual Caerphilly Business Awards in November 2014 recognising and celebrating the best businesses in the borough</p> <p>The CBF is actively recruiting businesses to join the Forum, giving a greater voice for the business community</p> <p>The CBF will support the Work Clubs through provision of support aimed at getting individuals work ready</p> <p>The CBF will provide mentors and business advice to assist social enterprises develop</p> <p>The CBF holds Private Sector meets the Youth Forum event and plan to roll that event out to Comprehensive schools. The CBF offers advice and guidance to young people through the schools and the Community First cluster areas on CVs, mock interviews to help young people gain employment with local companies.</p> <p>The CBF are active supporters of the Caerphilly Passport Scheme and will identify work placement and job opportunities for young people with Forum Members</p> <p>The CBF role on LAG (Local Action Group) Panel</p>	<p>Caerphilly Business Forum working together with the Voluntary Sector</p>	
--	--	--	---	--

	<p>5. Enhancing accessibility to transport.</p> <p>Connect2 is currently providing bus services to rural areas and services to local industrial estates enabling people to access employment and employment opportunities.</p>	<p>CCBC to deliver service 'in house', working closely with voluntary sector partners and other organisations.</p>	<p>Engineering Division, CCBC</p>	
	<p>6. Developing complementary role of voluntary sector transport schemes e.g. through GAVO and Phoenix</p>	<p>12 month progress reports on the provision of voluntary sector transport schemes.</p>	<p>GAVO</p>	
AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
G) Healthier Caerphilly	<p>1. Neighbourhood Care Networks (NCN)</p>	<ul style="list-style-type: none"> • Ensure appropriate involvement of Voluntary Sector at Single Integrated Plan (SIP) and Neighbourhood Care Networks (NCN) levels • Agree and ensure priorities for the Voluntary Sector are fed through the SIP and NCN structures for delivery. 	<p>ABuHB to lead through Single Integrated Plan (SIP) and Neighbourhood Care Networks structures and as Healthier Caerphilly SIP theme lead for Caerphilly</p>	
	<p>2. Rhymney Integrated Health and Social Care Centre to enhance access to services in the north of the borough</p>	<p>Ensure Voluntary Sector participation including providing services at the Health & Social Care Centre</p>	<p>ABuHB to lead on 12 month progress reports with contributions from GAVO and Social Service, CCBC</p>	

	<p>3. Gwent Frailty Project delivery in Caerphilly borough</p>	<ul style="list-style-type: none"> • Build upon existing core services such as primary care, homecare and district nursing • Develop additional services to 'fill the gaps' • Work in a more coordinated and integrated way to ensure people have a seamless experience 	<p>ABuHB and Social Services, CCBC to provide 12 month progress report through the Single Integrated Plan and Neighbourhood Care Networks structures</p>	
	<p>4. Integrated Adult Mental Health Services</p>	<p>Implementation of Mental Health Strategy</p>	<p>Mental Health and Learning Disability Partnership Board, including ABuHB and Social Services, CCBC</p>	
	<p>5. Learning Disability Services</p>	<p>Implementation of the Learning Disability Strategy</p>	<p>Mental Health and Learning Disability Partnership Board including Social Services, CCBC, GAVO, ABuHB</p>	
	<p>6. Advocacy Strategy (adult)</p>	<p>Ensure Compact Partners' staff have access to information on the availability of provision in the borough and support to sign post to advocacy services across all agencies</p>	<p>CCBC, GAVO, ABuHB</p>	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
	7. Building Strong Bridges Project	<p>Action plan and network objectives to reflect the key themes in Welsh Assembly Government (08) <i>Designed to Add Value – a third dimension for One Wales</i>.</p> <p>In addition to:</p> <p>Further develop and sustain a Voluntary Sector provider network and source representatives for engagement in joint planning</p> <p>Work with partners to plan and organise Voluntary Sector contributions to strategic planning & the Single Integrated Plan priorities</p> <p>Organise and assist with the engagement and participation of communities and seldom heard groups</p> <p>Involve the Voluntary Sector in development activity and consultations in relation to the commissioning agenda, procurement process, and practice improvement</p>	GAVO (Health and Social Care Co-ordinator) reporting through the new joint contracting operations across ABuHB and local authorities	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
	8. Improvements to mental health services	Mental health services to work in partnership with the Voluntary Sector to promote the social inclusion of mental health service users within mainstream facilities and services including the ABuHB Mental Health Strategy	CCBC (Adult Services), GAVO ABuHB	.
	9. Tackling substance misuse	12 month progress reports on the delivery of the Substance Misuse Action & Communications Plan	Safer Caerphilly and GAVO in conjunction with the APB as the Regional Lead	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
H) Learning Caerphilly	1. Improvements to Leisure Services	12 month report to be provided on improving facilities for Sports Associations and other voluntary sector groups	Education & Lifelong Learning, CCBC and GAVO	
	2. Holiday Scheme Project	12 month report to be provided on schemes within the borough	GAVO the lead with contributions from CCBC	
	3. New Big Lottery Play Project	Maximising Participation of Big Lottery play work team working in Newbridge, Pontllanfraith, Bargoed and Tir Y Berth offering play opportunities locally to children and young people	GAVO and Tri-County association	

	<p>4. Delivering community education</p>	<p>Partnership work with the Voluntary Sector to ensure a wide curriculum is available to all age groups. This is enhanced by the Caerphilly Festival planning group, which includes voluntary organisations. This group plans learning activities throughout the year against assessed need within communities.</p> <p>A range of partners from the Voluntary Sector provide referrals to Bridges into Work and Working Skills for Adults in order to secure additional support and educational and training opportunities for local people.</p>	<p>Education and Lifelong Learning, CCBC</p> <p>Caerphilly Festival Planning Group</p> <p>Caerphilly Community Education</p>	
	<p>5. The County Borough Library Service recognises the important role that the Voluntary Sector should play in shaping the future provision of Public Library Services across the authority</p>	<p>Establish a working group of voluntary organisation representatives across the borough Library Service to investigate how the Voluntary Sector can play a more active role in the development, evaluation, and commissioning of Public Library Services to local residents</p>	<p>Caerphilly County Borough Library Services</p> <p>Voluntary Sector Committee representatives (GAVO)</p>	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
I) Greener Caerphilly	<p>1. Delivering on the 3 key working group areas of the Greener Caerphilly outcome:</p> <ul style="list-style-type: none"> • LE Quality • Environment for Health • Climate Change 	Ensure Voluntary Sector participation/Involvement on the 3 working groups, and provide 12 month report	CCBC lead	
	2. Education for Sustainable Development Project	Ensure Voluntary Sector participation/Involvement. 12 month progress report to be provided	CCBC lead	
	3. Delivery on LE & SD work programme not already covered	12 month progress report on actions involving the Voluntary Sector	CCBC lead	
J) 50+	1. Involvement of the Voluntary Sector in delivery of 50+ Positive Action Strategy	<p>Working in partnership in raising and meeting the needs of people 50+ in the borough to:</p> <ul style="list-style-type: none"> • maximise Income • improve Information and Engagement • improve Dignity, Respect and Age Equality 	A range of Compact Partners including the Police CADRU team, Neighbourhood Care Networks, GAVO, Development Officer for Older People, CCBC	

<p>K) Training</p>	<p>1. Provide training packages to meet needs of the Voluntary Sector and community groups across the borough</p> <p>2. To provide Equalities and Welsh Language Awareness Training in line with the Equality Act 2010 (Statutory Duties) (Wales) Regulations, to partner organisations under the Compact Agreement</p>	<p>12 month progress report on training</p> <p>12 month progress report on training provided</p>	<p>GAVO's learning and development team</p> <p>Policy Unit, CCBC</p>	
<p>L) Networking</p>	<p>1. Facilitation of GAVO's Voluntary Sector Forums and networks:</p> <ul style="list-style-type: none"> - Upper Rhymney Valley & Mid Valleys West Forum -Caerphilly Basin & Aber Valley Forum -Islwyn & Mid Valleys East Forum -Health & Social care Alliance -Volume Network <p>Note this is an area under review</p>	<p>Forum/alliance meetings held per year.</p> <p>Actions from meetings circulated with key areas fed through to Local Service Board</p>	<p>GAVO</p>	

<p>N) Volunteering</p>	<p>1. To provide volunteering opportunities targeted to increase the involvement of young people aged 14-25 years, and adults over 25</p> <p>2. To work alongside the Young Dragons project, whose aim is to offer volunteering opportunities and accreditation to young people in Wales through the uniformed services</p> <p>3. To seek to provide volunteering opportunities for people referred via organisations such as Jobcentre Plus, Careers Wales, Want to Work and Community Work Clubs</p> <p>4. To provide an outreach volunteer service in JCP Offices and community venues across Wales</p> <p>5. To provide and oversee a befriending service at Ysbyty Ystrad Fawr initially on the stroke ward</p>	<p>To encourage organisations to offer volunteering opportunities aimed at 16-25 year olds & adults over 25</p> <p>To continue to forge links with Gwent Young Dragons group to help devise, develop and recruit new volunteer opportunities for volunteers aged 14-25</p> <p>To interview customers in order to establish volunteering interest. Contact organisations with view to a placement</p> <p>GAVO Volunteering Outreach Officer will continue to provide this service in conjunction with GAVO Volunteering Centre staff</p> <p>Recruit and support volunteers and provide relevant training. Provide and extend service to additional wards. Establish stimulating activities for the enjoyment and well-being of the patients</p>	<p>GAVO volunteering team</p> <p>GAVO volunteering Advisor</p> <p>GAVO volunteering team</p> <p>GAVO volunteering team</p> <p>GAVO Sunflower Project Co-ordinator</p>	
-------------------------------	---	--	---	--

<p>O) Procurement</p>	<p>1. Procurement Services are committed to ensuring that local businesses & voluntary sector organisations are given every chance of success when tendering for goods, works and services</p> <p>2. GAVO procurement activity</p>	<p>The department has a dedicated Supplier Relationship Officer to provide guidance and support to all organisations in relation to procurement processes, to ensure more local organisations (whether private sector or voluntary sector) are successful in securing contracts with the Council following fair, clear and transparent procurement processes</p> <p>To raise awareness of tendering opportunities and support organisations in the tendering process</p>	<p>Procurement, CCBC</p> <p>GAVO (Health and Social Care Co-ordinator), & GAVO Economic Development Officer</p>	
<p>P) Equalities, Welsh Language and Community Cohesion</p>	<p>1. The Compact partners are committed to ensuring that all of the agreed actions are undertaken in a fair and equitable manner, which respects the individual needs and circumstances of the people and organisations they deal with.</p> <p>2. The Compact Partners commit to working to make sure that various groups within the community treat each other with mutual respect to lessen the instances of hate crime and hate incidents.</p>	<p>Different statutory duties apply to the different Compact Partners but this cannot lead to a less equitable service provision under the Compact by any partner than would have been in place individually.</p> <p>Annual reports are required from organisations by both the Equalities and Human Rights Commission and the Welsh Language Commissioner's Office.. Achievements under the Compact can be included as relevant information in these reports.</p>	<p>Policy Unit, CCBC, Police, ABuHB, GAVO</p> <p>Partners to provide relevant information.</p>	

